

Olive Branch School Preservation Society

Minutes of the meeting on April 11, 2016

The meeting was called to order at 7:05 PM by Chairman William Berry. Trustees present were: William Berry, Cyndie Gerken, Sharon Leathley, Susan Morgan, Peter Scarff, John Sipe, Howard Stahl, and Ken Strickland. Ex officio member TLS Superintendent Norm Glismann was also present, as well as guest Connie Sample.

Secretary Susan Morgan called the roll and after review of the last meeting's minutes, a motion to approve the minutes of the February 1, 2016 meeting was made by Howard Stahl and seconded by Cyndie Gerken. Motion carried.

Treasurer Sharon Leathley presented a written financial report as of April 4, 2016 with an ending balance of \$7,385.37. Sharon also gave us an updated donor list and a copy of the report of our annual audit performed by Ray Lowe. After review, Mr. Berry directed the reports be filed for audit. Mr. Berry also asked for approval to purchase a \$25.00 gift card for Ray Lowe, since he has done our audit at no charge several times. A motion was made by Cyndie Gerken to approve the purchase of said gift card, and seconded by Susan Morgan. Motion carried. John Sipe recommended a non-specific gift card (such as VISA) so that Ray could spend it anywhere. The group verbally agreed that would be best.

Chairman Bill Berry reported that he had a follow-up meeting with Earl Reeder of Reeder Associates, Inc. in Dayton, Ohio. Mr. Reeder was present at our last meeting to give us some guidance on the next steps in our restoration process of the Olive Branch building. Mr. Berry reported that Mr. Reeder was pleased with our meeting and our detailed records. It was again emphasized that a mutual understanding with TLS Board on intended use of the building was needed as a first step. Peter Scarff reported that the TLS Board is working with their attorney to prepare a statement with the right verbiage for a legal mutual understanding between the TLS Board and the Olive Branch School Preservation Society. Mr. Scarff stated he was hopeful that the attorney will have that letter ready for the April 26, 2016 TLS Board meeting.

As to finding old plans or drawings of the Olive Branch Building, Mr. Berry reported that none were found at Wright State University, but that he did request an archival search there. That search takes more intense research and longer time to get results. Charles Insko Williams, the original architect of the building, was from the firm of Williams, Otter, and Dexter.

A general discussion followed regarding some possible firms that could help us with quality work at a reasonable cost when we begin the restoration process. Chairman Bill Berry contacted the TRIEC Electrical Services, Inc. that was recommended by Roger Diller (who is in charge of maintenance at TLS). Mr. Berry reported that they would be willing to look at the building for us. Bill Burrows, a local resident also works for that company. Susan Morgan brought a newspaper article that reported on the Korrekt Plumbing Company's practice of giving back to the community each year and another member of the Burrows family works for

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Korreck Plumbing. The need to follow the correct standards in renovating the building (so that companies can get tax credits for work donated) was also emphasized. Superintendent Norm Glismann also mentioned that the building must remain in use of some kind because if empty/not in use, it could be taken for use for a charter school, etc. He reports that the building is continuing to be used as a warehouse and that the current storage included scrap wood, metal, woodworking equipment, and paper products. He stated that it should not be too hard to move when the time came to renovate. Mr. Berry mentioned that the last he knew there was also a large school bell stored there that would have some historical significance.

Under New Business, Chairman Berry stated that as of October 1, 2016 the trustees' terms for himself, Cyndie Gerken, and Susan Morgan would expire.

A motion to adjourn the meeting was made by Cyndie Gerken and seconded by Howard Stahl. Motion carried. The meeting was adjourned at 8:19 PM.

Respectfully submitted,
Susan Morgan, Secretary