

OLIVE BRANCH SCHOOL PRESERVATION SOCIETY

Minutes of the meeting of January 14, 2013

Trustees present: William Berry, Cyndie Gerken, Pam Mustovich, Jane Manemann, Susan Morgan, John Sipe, and Howard Stahl. In the absence of Secretary Ken Strickland, Susan Morgan took the minutes.

Mr. Berry called the meeting to order at 7:25 PM, followed by roll call.

Printed copies of the minutes of the October 8, 2012 meeting were reviewed and approved as written.

Representing the Finance Committee, Howard Stahl reported that he had not yet held a Committee meeting since the last trustee meeting, but that he plans to do so in the first quarter of 2013. He states the Committee plans to decide on an approach to businesses and the community for fund donations. He further stated that the Committee had decided on "giving levels" and some discussion followed about additional bookkeeping and changes to our brochures that would need to be done regarding the new "levels of giving."

Under old business, Cyndie Gerken pointed out that the web site had been updated and included a slide show of pictures taken at the Nov. 4th Open House at Olive Branch. In addition, the site has more photos and memories that have been shared by the community. Cyndie also mentioned that the web site is easy to navigate and that even though the web address on the brochure is for the old URL location (on the TLS web site), it now automatically links to our new site. Pay Pal is also available on the web site for ease in donating. The Open House on November 4, 2012 was reported as a success with seventy persons signing in and \$1,600 donated. Thanks were given to Jane Manemann for making cookies for the event. Cyndie Gerken has donated a new Olive Branch trifold table top informational display (created by Digital Graphics, designer our brochure and web site) which was debuted at the Open House. Bill Berry reported that he had also set up a table with brochures and the new OB display at two of the Tecumseh basketball games and, although nothing had been donated, people did stop to look at the display.

Pam Mustovich passed out printed Treasurer's Reports and our current balance is \$4,044.19. Pam also reported that she originally opened a regular bank account for the OBSPS since a checking account has a monthly fee. She states that even with the cost of money orders purchased to pay bills, it is still less expensive than monthly fees. Discussion was held about the process of getting donations to Pam. Presently most of them go to the Tecumseh Local School Board office and then are mailed to Pam, causing a delay in processing. She states it would be helpful if someone at the Board office would record the donation, keep a record and then forward the donation to Pam. This would be more efficient and would help maintain the integrity of the Society by having a record at the Board office. It was commented that TLS Superintendent Brad Martin felt this could be done.

With no further business there was a motion to adjourn made by Cyndie Gerken and seconded by Pam Mustovich. The meeting was adjourned at 8:25 PM.

Respectfully submitted for Secretary Ken Strickland,
Susan Morgan, Secretary Pro-tem