

## Olive Branch School Preservation Society

### Minutes of the Annual Meeting on October 9, 2019

The OBSPS Annual Meeting was called to order at 7:02 pm by Chairman Jim Leathley. Trustees present were **Jim Leathley, Cyndie Gerken, Sharon Leathley, Susan Morgan, Howard Stahl, Ken Strickland, Scott Suther, Sara Suver**, and ex-officio TLS Assistant Superintendent **Ivan Gehret**. Guest Connie Sample was also present.

Chairman Jim Leathley led us in a moment of silence in honor of Board members Peter Scarff and John Sipe, both of whom had passed away since our last Board meeting. We also mourned the loss of our friend and THS Class of 1970 classmate, Jim Murphy, who had died earlier in the day.

The minutes of the July 10, 2019 meeting had been snail-mailed or emailed to all trustees after the July meeting. A motion to approve the minutes was made by Ken Strickland and seconded by Cyndie Gerken. Motion carried.

A printed Treasurer's Report and Quarterly Olive Branch Horizon Fund (held at Springfield Foundation) report were distributed. Sharon Leathley shared highlights of each report including balances of \$8,251.11 and \$5,223.97 respectively. Sharon also noted that our annual review of financial records had been done by Cyndie Gerken and Sharon distributed her printed documentation. All reports will be filed for review.

Under Committee Reports, in accordance with our bylaws, Chairman Jim Leathley distributed his printed Annual Report. He reviewed the highlights of the year.

Under Old Business, Jim Leathley distributed a printed summary of his meetings with electrical contractors Jeff Bonham Electric, Inc., Ledford Electric, and Doug Lyons. Jim reviewed highlights of what each contractor offered. Jim also stated he thought we should start with minimum electric for use in the first (southeast) classroom such as a few outlets, three lights above, maybe some old fashioned ceiling fans and a combined A/C and heat unit. Jim noted we would need to control the environment in the room at least enough so that the seasonal high or low temperatures would not adversely affect the renovations that we do. Jim then distributed a written report on the meetings he had with contractors Stull Wood Works and Meyer Restoration, Inc. Jim noted that he really liked Mr. Meyer and that his company was a "start to finish" company meaning there would not be a need to hire subcontractors. Meyer Restoration gave Jim a written proposal for making a new custom exterior door and frame repair (for the SE classroom) including painting, hardware and weather stripping. Jim included a copy of that estimate in his written reports. Jim commented that it was more expensive than Centennial Preservation Group's previous proposal but Cyndie Gerken pointed out that it would be a new custom made door rather than a restored door and frame. Continuing with Old Business, Cyndie Gerken updated us that the National Register sign is here and ready to install for unveiling at the October 19, 2019 Open House. She stated that a press release had been sent out as well as the information being added as an event on the Olive Branch School Preservation Society's web site and Facebook page. Invitations have been mailed out for the Open House and sign unveiling, and she had extra invitations for any of us to take and distribute. Cyndie also noted that Tom Stafford from the *Springfield News-Sun* interviewed Cyndie and Jim for an article in the paper. The roadside marker is 18" by 32" and Jim Leathley noted that 811 had been contacted and cleared digging where the sign would go. Cyndie noted she had a black cloth and ribbon to cover the sign on October 19<sup>th</sup> until it was unveiled. Continuing with Old Business, Cyndie announced that Sara Suver had completed the Turner Foundation grant application requesting approximately \$14,000 and that the Foundation announces the recipients in the third week of December. Cyndie noted that the application was a very detailed, complicated one and we thanked Sara for her time and expertise in getting it completed in a short timeframe. Cyndie continued that she had completed an Ohio National Road Association

Minutes of the OBSPS Annual Meeting (cont'd)  
October 9, 2019

grant application and included estimates for the repair/restoration of the exterior door and frame of the SE classroom. She said they usually announce the grant recipients at their Annual Meeting which is held in the third week in November. The Annual Financial Review was again mentioned as being completed under Old Business, following our bylaw change that was approved at the last meeting.

Under New Business, according to our bylaws we needed to reappoint three Board members whose terms expire 10/31/2019. These included: Cyndie Young Gerken, Susan Brosey Morgan, and Don Wallace. All three were willing to continue to serve for another three-year term. A motion to reappoint all three Board members for terms to expire 10/31/2022 was made by Ken Strickland and seconded by Sara Suver. Motion carried. We also needed to elect officers for another year according to our bylaws. The current officers were willing to continue in their respective offices and there were no nominations from the floor. A motion to re-elect the current officers was made by Ken Strickland and seconded by Howard Stahl. Motion carried. The agenda item regarding the meeting with Tom Stafford for a newspaper article had been addressed earlier in the meeting. Next, Chairman Jim Leathley led a discussion on plans for our upcoming Open House on October 19, 2019. A printed draft agenda for that day had been distributed and we went over the specifics of the timeframe of introductions, unveiling, etc. Jim stated we needed a work day to prepare for the sign post for installation, and tidy up the inside and outside areas of the Olive Branch building. Jim mentioned taking down falling ceiling tiles at the front entrance and moving some things that are currently piled on the front concrete outside area. Jim advised us to bring brooms and dust pans and he would bring his leaf blower and shop vac. Jim, Ivan Gehret, and Scott Suther will bring things needed to prepare for the sign post installation. After a short discussion, we decided to meet on Tuesday, October 15th at 9am at the Olive Branch building. We also discussed setting up for the Open House and we will meet at the building on Friday, October 18th at 9 am. Ivan Gehret will get us a mic/lectern and orange cones, Cyndie Gerken will get tablecloths, Sharon and Cyndie will bring cups, plates, napkins and procure refreshments, and Scott Suther will bring his photo displays. Cyndie will also be sure pictures are taken and posted on the OBSPS Facebook page. On work day, Jim Leathley will bring a big fan if needed, a level, and extension cords. Sharon Leathley will bring the donation bucket, and Cyndie will bring the OBSPS tabletop display. TLS will loan us tables. We will also need to have trash cans and some chairs in the building to use that day. Board members were encouraged to bring anything they have to display at the Open House. Jim Leathley mentioned that he and Virgil Studebaker will need to leave soon after the unveiling as they will be singing at Mr. Sipe's memorial in Springfield which will be held the same day. We also offered our condolences to Scott Suther on the death of his father, a longtime fan/supporter of our schools.

With no miscellaneous business, a motion to adjourn the meeting was made by Howard Stahl and seconded by Cyndie Gerken. The motion carried and the meeting was adjourned at 8:24pm.

Respectfully Submitted,

Secretary Susan Morgan