

Olive Branch School Preservation Society

Minutes of the meeting on October 9, 2017

NOTE: Prior to this Board meeting, the Trustees enjoyed looking at a copy of the 1910 Olive Branch "Course of Study" brought by Don Wallace. Don will save this to hopefully display a copy in the renovated Olive Branch School in the future.

The Board meeting was called to order at 7:01 PM by Chairman Jim Leathley. Trustees present were **Jim Leathley, Cyndie Gerken, Sharon Leathley, Susan Morgan, Peter Scarff, John Sipe, Howard Stahl, Ken Strickland, Don Wallace**, and ex officio member Norm Glismann. Guest Connie Sample was also present.

The minutes of the July 10, 2017 meeting had been distributed by email or postal mail several weeks prior to this meeting. There were no corrections or questions regarding the minutes, and a motion to approve the minutes was made by Howard Stahl and seconded by Sharon Leathley. Motion carried.

Treasurer Sharon Leathley presented a written report that showed a current balance of \$3,849.26. It included several donations received, as well as the expense of updating the web site paid to Digital Graphics. It was noted that \$5,000.00 was transferred on September 5, 2017 to the Springfield Foundation to create the "Olive Branch School Preservation Horizon Fund." The fund had been discussed at the July meeting, set up by decision of the Executive Committee, and described in writing to the Trustees by earlier correspondence. With no questions, the Treasurer's Report was filed for audit.

Under Committee Reports, Chairman Jim Leathley distributed copies of his written Annual Report for 2017. Jim reviewed the highlights of the year's activities and, with no questions, the report was filed.

Cyndie Gerken presented a copy of the tentatively updated OBSPS brochure to each Trustee to review prior to printing. Cyndie pointed out the changes including updated Trustee list, officer list, title, and the addition of the Horizon Fund as a giving/donation option. Chairman Jim Leathley then asked the Trustees to review the edited brochure and notify him of any errors or suggestions by October 15, 2017. Howard Stahl started a discussion as to whom we would send brochures. Options ranging from sending to only prior donor list, to sending to every household in the TLS district were discussed. Superintendent Norm Glismann stated that when the school sends bulk mailings to every household in the district, it requires 8,000 to 9,000 mailings. After a short discussion, the Trustees decided to think about the benefit verses the cost of such an undertaking. Sharon Leathley volunteered to talk to Mary Jane at the TLS Board office to get further figures on mailing so that we could discuss this at a future meeting.

The Executive Committee presented copies of the Horizon Fund Agreement and the Letter of Acknowledgement of funds received by the Springfield Foundation. The same two pieces of information had been emailed or postal mailed to the Trustees prior to this meeting. Cyndie commented that our Society may request the funds be returned at any time and that if our Society should ever dissolve, the funds would go to the TEF for scholarships, etc. to benefit Tecumseh students. These were safeguards added to the Agreement. She added that the Horizon Fund would also allow the Olive Branch Building preservation vision to be seen by more people as it will be on the Foundation's list of places to which

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individuals can direct donations. With no questions, Chairman Jim Leathley moved on to Old Business.

Norm Glismann updated the Trustees that the southeast room of the Olive Branch building was to have been emptied by October 6, 2017; he said he will check to see that it was done. Cyndie Gerken stated she will touch base with Kevin Rose and let him know that the room is empty so that we can proceed to plan the restoration. Cyndie said Kevin did report that he had not heard back from Miami University on the possibility of an architect student drawing up some plan ideas. He did, however mention that Steve Sharp of Sinclair University may possibly have a student that could do that. Kevin is to check back with them in early November and Cyndie states she will follow up with him on that and try to set up a meeting for that purpose. She will let the Trustees when such a meeting can be arranged.

Don Wallace suggested that along with the renovation of the school, it would be nice to have a historical marker or interpretive sign for the building. The group agreed it was a good idea. A short discussion followed on both a historical marker and an ODOT road marker that a historical site was ahead. Cyndie reports she has had experience with the historical markers with the Ohio National Road Association. She suggested we table the idea for now until more information on the cost/procedure could be obtained. She volunteered to look into this. The group agreed.

Under New Business, the Trustee terms of both Chairman Jim Leathley and John Sipe are set to expire on 31 October 2017. A motion to reappoint both of them to three-year terms expiring 31 Oct 2020 was made by Ken Strickland and seconded by Cyndie Gerken. Motion carried. Cyndie volunteered to update the Trustee roster and send it out to everyone.

The election of officers for 2018 was discussed, and all the current officers were willing to continue in their present office in 2018. There were no nominations from the floor. A motion to approve the officer slate as it stood was made by Ken Strickland and seconded by Don Wallace. Motion carried.

Sharon Leathley stated that the Society needed a second person to sign at the bank in the event she could not. This vacancy came with past-Chair Bill Berry leaving the Board. A motion nominating Susan Morgan to be added as a signor was made by Howard Stahl and seconded by Cyndie Gerken. Motion carried. Sharon Leathley stated she would check with the bank on the procedure for changing from Bill Berry to Susan Morgan and let Susan know when to go to the bank to sign.

The next Board meeting would normally be scheduled for Monday, January 8, 2018. The Trustees agreed, however, to change this meeting to Wednesday, January 10, 2018 due to the NCAA Football championship game being on the 8th. The other 2018 meeting dates are April 9, July 9, and October 8.

With no further business, the meeting was adjourned at 7:55 PM by Chairman Leathley.

Respectfully submitted,

Susan Morgan, Secretary